

SCRUTINY STEERING BOARD

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| Number of Members | 7, none of whom shall be members of the Cabinet or the Audit Board |
| Politically Balanced Y/N | Y |
| Quorum | 4 |
| Procedure Rules applicable | Scrutiny Procedure Rules and Council Procedure Rules (with the exception of Council Procedure Rules 1-4, 10, 14, 19.1, 19.2 and 21) – where there is any conflict, Scrutiny Procedure Rules to take precedence |
| Terms of Reference | The general terms of reference of the Scrutiny Steering Board will be to perform all overview and scrutiny functions on behalf of the Council in relation to any matter affecting the District and its inhabitants. |
| Special provisions as to the Chairman | None |
| Whipping arrangements | When considering any matter in respect of which a member of the Scrutiny Steering Board is subject to a party whip, the Councillor must declare the existence of the whip, and the nature of it before the commencement of the Scrutiny Steering Board's deliberations on the matter. The declaration, and the detail of the whipping arrangements, shall be recorded in the minutes of the meeting. |